

**Essential Qualifications for Proposal submission for Empanelment of District Implementation Partners (DIPs) Under Atal Bhujal Yojana (Published in September 2024)**

**Table-1**

Sl. No.	Activity	Proof
1.	DARPAN Portal Registration details	Copy of Registration Certificate
2.	NGO Registration Certificate under Societies Act 1860 <b>(3 Years Old)</b>	Copy of Registration Certificate
3.	<b>Notary Affidavit (To Show Not-For-Profit-Organization)</b>	Declaration on Notary Affidavit
4.	<b>Notary Affidavit</b> (Organization should not have been <b>black listed</b> by any authority or should not have <b>litigations</b> or involved in <b>fraudulent activities</b> or <b>no pending enquiry</b> against organization by any competent authority.	Declaration on Notary Affidavit
5.	<b>NGO Minimum 3 Years Experience</b> in the below fields: 1-Drinking water & Community management 2-Water quality 3-Watershed 4-Minor/Medium/Major irrigation 5-Tank Rehabilitation 6-Stream/River 7-Ground water recharge/rain water harvesting 8-waste water treatment 9-Water use efficiency (Drip/sprinkler) 10-Sanitation 11-Agriculture/Horticulture/Sericulture development 12-Forestry development 13-Animal Husbandry/Fisheries development 14-Post harvest 15-Climate change adaption/mitigation 16-Capacity building & awareness generation 17-Any other natural resources management	Experience Certificate issued by Competent Authority with reference to work Order and tenure is mandatory.
6.	<b>NGO Chairperson Minimum 3 Years Experience</b> in the following mentioned fields (in one field or in all fields collectively): 1-Drinking water & Community management 2-Water quality 3-Watershed 4-Minor/Medium/Major irrigation 5-Tank Rehabilitation 6-Stream/River 7-Ground water recharge/rain water harvesting 8-waste water treatment 9-Water use efficiency (Drip/sprinkler) 10-Sanitation 11-Agriculture/Horticulture/Sericulture development 12-Forestry development 13-Animal Husbandry/Fisheries development 14-Post harvest 15-Climate change adaption/mitigation 16-Capacity building & awareness generation 17-Any other natural resources management	Proof of related 03 years experiences.  (The name of NGO chairperson/board or relevant authority who is proposed to lead the initiative is to be mentioned clearly along with signed CV and Proof of related <b>03 years Experience</b> )
7.	<b>Copy of Memorandum of Association (MoA)</b> mentioning <b>Working in rural water resources sector/ground water sector</b> should reflect in their Memorandum of Association as one of the activities.	Copy of MoA
8.	Experience of using <b>Participatory Rural Appraisal (PRA) techniques</b> and <b>other communication tools</b> in community mobilization	Proof of experience such as certificate issued by competent authority/ photographs / videos/ reports with a explanatory note.
9.	<b>5 Years Audit Report and ITR (FY. 2019-20 to 2023-24)</b> Duly certified by Chartered Accountant with UDIN as applicable and Income Tax Return <b>average turnover of</b> <b>₹ 20 Lakhs to 1 Crore</b> <b>for last five years.</b>	Copy of Financial statement and ITR for previous five financial years. (Provisional Income Tax Return acceptable for FY 2023-24) <b>Documentation</b>



**Contract for Tendering and**  
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## CV/ Bio-Data of following:

**Table-2 Manpower required for One Block**

Sl. No.	Manpower Name	Total Nos. required for full marks
1.	<b>Agriculture Expert (1 No.)</b> (having Graduate/Post Graduate degree in Agriculture with minimum 5 years experience) with GIS experience	1 CV (5 Marks) (if experience is more than 7 years)
2.	<b>Ground Water Expert (1 No.)</b> (having Graduate/Post Graduate degree in Geology/ Civil Engineering with minimum 5 years experience) with GIS experience	1 CV (5 Marks) (if experience is more than 7 years)
3.	<b>IEC Expert (1 No.)</b> (having Post Graduation degree in communications, social sciences, or development studies/ Mass Communication with minimum 5 years of experience in public information, education and communications strategies in development)	1 CV (5 marks) (if experience is more than 7 years)
4.	<b>Field Workers (4 No.)</b> (having graduate degree with minimum 5 years' experience each)	4 CV (5 marks) (if more than 5 in Nos.)
5.	Name of District and Blocks in which projects have been executed by the agency	(10 marks) 1-10 Blocks – 06 marks 11- 20 Blocks – 08 marks 21- 30 Blocks – 09 marks Above 30 Blocks – 10 marks
<b>Total</b>		<b>30 Marks</b>

20 Marks for NGO Experience – if experience is more than 10 years

10 Marks for NGO Chairperson Experience- if experience is more than 10 years

10 Marks for PRA Tools and Techniques- if experience is more than 10 years

**40 Marks Total**

### Financial Details: (30 Marks)

Average turnover of last 5 financial Years (2019-20 to 2023-24)

**Note:** Net worth should be positive for last three consecutive years

If Average Turnover for 5 years is

- i) 50 – 60 lacs- **25 marks**
- ii) 61 - 100 lacs- **28 marks**
- iii) above 100 lacs- **30 marks**

**Table-3**

Sl. No.	Year	Annual Turn Over (Rs. Lakhs)
1.	2023-24	
2.	2022-23	
3.	2021-22	
4.	2020-21	
5.	2019-20	
<b>Total</b>		
<b>Average of 5 Years</b>		



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**Details of Three or Five Projects that explains the work of your organization on water resources sector completed in the past 10 years with relevant maps and photographs**

**Table-4  
(a)**

Sl. No.	Particulars
1.	Project Title
2.	Project Location
3.	Project Period
4.	Number and type of professionals involved
5.	Project Background & Objectives
6.	Activities completed and methodology followed
7.	Results/ Outcomes achieved
8.	Financial details
9.	Any other relevant information
10.	Attach Project Report with relevant maps and photographs

**(b)**

Sl. No.	Particulars
1.	Project Title
2.	Project Location
3.	Project Period
4.	Number and type of professionals involved
5.	Project Background & Objectives
6.	Activities completed and methodology followed
7.	Results/ Outcomes achieved
8.	Financial details
9.	Any other relevant information
10.	Attach Project Report with relevant maps and photographs



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(c)

Sl. No.	Particulars
1.	Project Title
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3.	Project Period
4.	Number and type of professionals involved
5.	Project Background & Objectives
6.	Activities completed and methodology followed
7.	Results/ Outcomes achieved
8.	Financial details
9.	Any other relevant information
10.	Attach Project Report with relevant maps and photographs

(d)

Sl. No.	Particulars
1.	Project Title
2.	Project Location
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4.	Number and type of professionals involved
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(e)

Sl. No.	Particulars
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